

Helen Hall Library Staff

**City Librarian**

Jeannie Kunzinger

**Assistant City Librarian for Public Services**

**Adult Services Librarian**

Jenny Brewer

**Youth Services Librarian**

Bonnie Keith

**Technical Services Librarian**

Margaret Walk

**Teen Librarian**

Lindsay Henson

**Children's Librarian**

Selenia Paz

**Volunteer Coordinator/Public Relations**

Liz Hopkins

**Local History Librarian**

Caris Brown

Library Board

**Chair**

Peggy Zahler

**Vice Chair**

Frankie Blansit

**Secretary**

Jeanne Avandsalehi

**Members**

Beau Miller

Tommy Frankovich

**FY 2012 by the Numbers**

<b>Total items checked out</b>	<b>784,340</b>
Print materials	453,383
Non-print materials	330,957
<b>Reference questions</b>	<b>35,968</b>
<b>Holds placed</b>	<b>58,129</b>
<b>New patrons registered</b>	<b>4,918</b>
<b>Volunteer hours</b>	<b>2,069</b>
<b>Door count</b>	<b>246,311</b>
<b>New titles added</b>	<b>25,004</b>
<b>Programs held</b>	<b>666</b>
<b>Program attendance</b>	<b>27,895</b>

# ANNUAL REPORT

2011-2012



Helen Hall Library

100 West Walker

League City, TX 77573

281-554-1111

[www.leaguecitylibrary.org](http://www.leaguecitylibrary.org)



### MISSION STATEMENT

*The mission of the Helen Hall Library is to provide comprehensive information resources and services to link the League City community to the world of ideas.*

## Administration/Library Board

- Jeannie Kunzinger was promoted to City Librarian.
- Increased the use of digital media by 273%.
- Circulated 784,340 items – highest circulation on record at Helen Hall Library.
- Celebrated Helen Hall Library's 40<sup>th</sup> Birthday by collecting stories of citizens' first visit to the library spanning back to 1970s.
- Added A to Z Business Database.
- Arranged for library staff training on infectious diseases, safe use of a ladder, CPR, and how to deal with a violent citizen.

## Volunteer Services/Public Relations

- Attended Internet Librarian conference.
- Created platform for gathering citizen stories about Helen Hall Library for 40th birthday.
- Taught photography basics to Adult Reference Etsy class.
- Created signage for Self Serve Holds Shelf.
- Worked first floor information kiosk.

## Friends of the Helen Hall Library

- Received \$2000 donation from AmeriWaste of Texas, LLC.
- Raised \$2062 from spring book sale.
- Donated tables and chairs for a new family seating area in Youth Services.
- Purchased CD media storage unit.



AmeriWaste Donation



Youth Services Family Seating Area

## Children Services

- Selenia Paz was promoted to Children's Librarian.
- Hosted a back-to-school open house to feature library resources and activities for students.
- Provided and featured in the youth section new materials on parenting and education topics to ensure that children will enter school ready to learn.
- Increased the science programming in Crazy Thursdays and added Science for Little Explorers for preschool children.



Selenia Paz



Science for Little Explorers

## Teen Services

- Teen Advisory Board (TAB) designed and executed the Haunted Theater for elementary aged children.
- Celebrated National Game Day with a game of Life Size Monopoly®.
- Increased participation in teen summer activities by 52% from 2011.



Haunted Theater



Life Size Monopoly



Teen Advisory Board

## Adult Services

- Made adult nonfiction more user-friendly by creating a "Biography" section.
- Almost doubled the study space on the second floor.
- Introduced eight new pathfinders helping patrons with common library tasks such as downloading e-books, accessing Wi-Fi, using print management, and video chatting.

- Upgraded furniture, adding tables with built-in power sources and oversized upholstered reading chairs.



Upholstered reading chairs

- Compiled list of all local disability/elderly/indigent services.
- Re-organized government documents and improved labeling system. Created master list of all government document holdings.

- Presented four workshops on Internet income opportunities.
- Hosted an in-depth job search skills workshop series in five parts, presented by WorkForce Solutions.



Internet Income Opportunities Workshop

- Presented an extremely popular Kindle (and other e-reader) class, which also became part of an e-reader video for the City of League City's YouTube channel.

- Created a timeline of library history in honor of the library's fortieth birthday.



Timeline of Library History

## Technical Services

- Re-classed and re-labeled all adult biographies to create a new browsable biography section. Re-labeled juvenile biographies to match new standard.



Adult Services Biography Collection

- Facilitated creation of adult graphic novel collection.

- Expedited ordering, cataloging, and processing of 75 books for the police department exam.



Graphic Novels for Adults

- Worked with adult and youth services to order, catalog, and process new materials on parenting and education.



Parenting and Education Books

- Cross-trained staff in basic cataloging and checking in periodicals, in order to speed delivery of new materials to patrons.

## Circulation

- Created a self-service holds pick-up area.



Self Service Holds Shelf

- Began transitioning to a paperless notice system.

- Located a Self-Check station in Youth Services section of the library.



Self Check Station



## Professional Activities

City Librarian, Jeannie Kunzinger, is currently the Chair of the Public Libraries Division Scholarship Committee.

Teen Librarian, Lindsay Henson, served on the *E-books for Everyone* task force, which resulted in a customizable webpage: eBooks for Texans.

Youth Services Librarian, Bonnie Keith, is serving on the Texas Library Association committee that selects the annual recipient of the Siddie Joe Johnson Award for outstanding Texas children's librarian.

Adult Services Librarian, Jenny Brewer, was featured for the second time in the column "Tales from the Front" in the journal *Public Libraries* (the official magazine of the Public Library Association).

## Collaborative Projects

Participated in National Drinking Water Week activities along with the City of League City Water Department, including having story time led by Channel 13 meteorologist, Casey Curry.



Water Conservation with Casey Curry

Hosted the City of League City Emergency Management Department's Hurricane Preparedness workshops during the Friends of the Library book sale and the Super Readers Party.



League City 50th Party in the Park

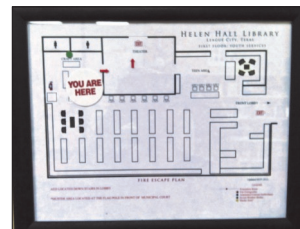
Participated in the League City 50th Community Party at League Park to promote library services.

Hosted the Ladies of Wilshire, who sold time capsule pieces for the City of League City's 50th Birthday.

## Collaborative Projects (cont.)

Cataloged documents related to flood information and wrote a letter to boost League City's score on FEMA's Community Rating System (CRS) on behalf of the City of League City Building Department.

Worked with City of League City Risk and Safety Manager, Rebecca Siemans, to create new fire escape maps for library users.



Fire Escape Route Map

Worked with the Daughters of the American Revolution to present a display commemorating the War of 1812 Bicentennial.

Participated in the City of League City employee Benefits Fair.

Provide ongoing space for permanent collection of Emergency Management material.



Collection of EM material

## 2012 Programs Highlights



Teen Trivia Contest



Local Authors Hour



Youth Services Summer Staff



Magic Show